



ENSEMBLE DROP BOX LINK: _____

ENSEMBLE REGISTRATION ID: _____

Visit <https://festival.musicforall.org/participatingdirectors/> for the forms and more information.

FESTIVAL ORIENTATIONS

	DATE
Festival Familiarization Session #1: Introduction and Forms	August 26, 2024 - 8pm EST
Festival Familiarization Session #2: Housing and Transportation	October 14, 2024 - 8pm EST
Festival Familiarization Session #3: Program Book and Scripts	November 4, 2024 - 8pm EST
Festival Familiarization Meeting and Venue Tour <i>(optional, in person)</i>	November 17, 2024
Festival Familiarization Session #4: On-Site Logistics	February 17, 2025, 8pm EST
Festival Familiarization Session #5: Chaperone Meeting	March 3, 2025, 8pm EST

FESTIVAL AGREEMENT, PACKAGES, AND HOUSING INFORMATION

	DUE DATE
Festival Agreement and Package Selection	September 15, 2024
Ensemble Travel Information Form	November 15, 2024
Hotel Rooming List - Students/Chaperones/Adults (Excel Template)	December 15, 2024
Deadline for Rooming List Changes <i>(via Housing List Change Form)</i>	January 30, 2025

PAYMENTS

	DUE DATE
Payment 1 – 25% Deposit	October 15, 2024
Payment 2 – 50% of Total Amount	December 15, 2024
Payment 3 – Final 25% or Balance of Total Amount	January 15, 2025

EVENT INFORMATION

	DUE DATE
Workshop Registration Form	December 15, 2024
Roster of Students <i>(Excel Template)</i>	December 15, 2024
Equipment Request Form	December 15, 2024
Stage Plot Submission <i>(PDF)</i>	February 15, 2025
Dietary Restrictions and Allergen Form <i>(Excel Template)</i>	February 15, 2025
Bus Parking Form <i>(Downtown Parking only)</i>	February 15, 2025
Ensemble Meeting Request Form <i>(optional)</i>	February 15, 2025

PROGRAM BOOK AND SCRIPT INFORMATION

	DUE DATE
Program Book Information Form <i>(Director Names & Bios, About the Ensemble, About the School, Personnel List, Ensemble Photo, Director Headshots)</i>	November 15, 2024
Script Information Form <i>(Musical Selections: Title, Composer, Arranger, Conductor – In Performance order; Administrator Names, Plaque Acceptance Student Names)</i>	January 30, 2025
Program Notes	January 30, 2025

REPERTOIRE SELECTION INFORMATION

Initial Repertoire Selection Form	September 15, 2024
Clinician Liaison Availability Form	September 15, 2024
Reduced/Revised Repertoire Selection List	December 5, 2024
Clinician Liaison/Composer Interaction Form	December 5, 2024
Final Repertoire Selection Form	January 15, 2025

ENSEMBLE SCORES

Reminder that all scores must be originals and will be turned in on site at check-in.

Four Original Copies of Scores for each selection: All Concert Bands and Orchestras

Three Original Copies of Scores for each selection: Percussion Ensembles and Chamber Ensembles

ADDITIONAL ITEMS (OPTIONAL)

Revelli Scholarship Application	February 26, 2025
---------------------------------	-------------------

TICKETS AND OTHER PACKAGES*

Honor Ensemble Concert Ticket Order Form (<i>a-la-carte</i>)	February 15, 2025
Banquet Ticket Order Form (<i>a-la-carte</i>)	February 15, 2025
Family and Friends Package Orders	February 15, 2025

**These options are for families and guests not traveling and staying with their festival ensemble or honor student.*